

DEER CREEK SCHOOL DISTRICT

AUTHORITY TO TRANSFER EDUCATION RECORDS

To: _____ School Email: _____

(SCHOOL Most Recently Attended)

STREET ADDRESS/P.O. BOX CITY ST ZIP PHONE #
(Address of Most Recently Attended School)

In accordance with the Family Education Rights and Privacy Act (FERPA), 34 CFR 99.31, please transfer all education records for the following: **(Use a separate form for all students transferring from a different school)**

NAME OF CHILD BIRTHDATE

NAME OF CHILD BIRTHDATE

NAME OF CHILD BIRTHDATE

Request for education records includes, but is not limited to:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Scholastic Records | <input checked="" type="checkbox"/> Test Records | <input checked="" type="checkbox"/> Behavioral Records |
| <input checked="" type="checkbox"/> Special Education Records | <input checked="" type="checkbox"/> Health Records | <input checked="" type="checkbox"/> Personal Recommendations |
| <input checked="" type="checkbox"/> Attendance Records | <input checked="" type="checkbox"/> Activity Records | <input checked="" type="checkbox"/> EL Records |

Transfer of student records, including disciplinary records, must take place in a timely manner, within three business days of receipt of request, under state law. (70 O.S. 24-101.4)

The student(s) intends to enroll or already has enrolled in our school district; therefore, please send records to: **(Check appropriate box) (Use a separate form for all students transferring to a different school)**

Deer Creek Elementary School <input type="checkbox"/> 4704 NW 164th ST, Edmond, OK 73013 405-348.9100 (p) 405-359.3164 (f)	Spring Creek Elementary School <input type="checkbox"/> 15400 N Rockwell, Oklahoma City, OK 73013 405-715.9898 (p) 405-340.0530 (f)	Deer Creek 4 th & 5 th Grade Center <input type="checkbox"/> 4653 NW 206 th St, Edmond, OK. 73012 405-531.9328 (p) 405-531.9437 (f)
Grove Valley Elementary School <input type="checkbox"/> 3500 NW 192nd ST, Edmond, OK 73012 405-359-3195 (p) 405-359-3198 (f)	Deer Creek Intermediate School <input type="checkbox"/> 21175 N MacArthur, Edmond, OK 73012 405-715-9850 (p) 405-359-3163 (f)	
Prairie Vale Elementary School <input type="checkbox"/> 22522 N Penn AVE, Edmond, OK 73025 405-359-3170 (p) 405-359-1819 (f)	Deer Creek Middle School <input type="checkbox"/> 2601 NW 234th ST, Edmond, OK 73025 405-348.4830 (p) 405-359.2292 (f)	
Rose Union Elementary School <input type="checkbox"/> 5100 NW 220 th ST, Edmond, OK 73025 405-359-3188 (p) 405-359-3191 (f)	Deer Creek High School <input type="checkbox"/> 6101 NW 206th ST, Edmond, OK 73012 405-531.9356 (p) 405-531.9509(f)	

From: _____

SIGNATURE OF SCHOOL/DISTRICT OFFICIAL

DATE

Education records are maintained and released in accordance with the Family Educational Rights and Privacy Act (FERPA). Parents or eligible students shall be provided a copy of the records to be disclosed, if requested. Further disclosure of the above records will be in accordance with 34 CFR § 99.31.